



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Happy Days Nursery		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Play area surfacing		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	As part of the re-development of our outside play area, the existing hard play surface needs to be replaced with a more practical, level surface which is easy to maintain and able to provide a quality play environment. Currently, the condition of the outside area and the hard surface in particular - which is uneven, gets dirty and waterlogged and can't be adequately cleaned - impacts negatively on the quality of the nursery provision and gives a poor impression to parents and visitors. Investment will expand usage time, improve play experiences and address Ofsted criticism of the outside area.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Chippenham		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 09/06/11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	Happy Days Nursery, Chippenham
When will your project take place?	17/10/2011
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Following Ofsted recommendations, Happy Days Nursery is re-developing its outside play area to provide an environment "that is rich and offers children opportunities to use their senses, be physically active and exuberant" (Ofsted inspection 21/02/09). Happy Days serves an area of deprivation with some children having no garden at home. Run by a committee of volunteers we are a community group funded by the free entitlement. 25% of children have additional needs and we are the key feeder to Ivy Lane School. The condition of the outside area, especially the hard play surface, is such that it can't be used to its full potential. This lack of adequate provision needs to be addressed to meet Early Years Foundation Stage (2008) and Every Child Matters (2003) requirements to offer an enabling learning environment, enjoyment, achievement and staying healthy. This project will directly benefit the children through increased levels of enjoyment, achievement and physical activity.
How many people will benefit from your project?	40 children per year average
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Education and Lifelong Learning; Health and Social Care priority 6.5 P. 12 and 24
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. In 2010/11 we invested £5000 of our reserves in the outside area - canopy to enable outdoor play even in wet weather, better gate access to field, playhouse, planting boxes, removing old shed and erecting new storage facility that does not impact on play area. In addition to the re-surfacing work, we will use more of our own funds in 2011/12 for a sand box, natural logs, tyre steps, sensory area, astroturf roadway around existing tree where grass never grows. Cost will be around £750 and volunteers will do some of the work. If we can raise further funds in the future more groundworks such as re-turfing will be carried out to further enhance the area. The school is also re-surfacing its Early Years outside play area which abuts that of the nursery. We sought 3 quotes with the school but have reviewed them independently and we could not raise funds in time for the dates the school had booked. Billy Bounce is our preferred supplier due to price and understanding of our requirements.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="8"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The re-surfacing work is a one-off short-term project that requires no ongoing funding.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Positive feedback from Childcare Development Officer, Wiltshire Council. Feedback from parent questionnaires and visitors. Improved outcome from next Ofsted Inspection which is due during 2011/2012. Satisfactory completion of the Bristol Standard - a self-evaluation framework which is a quality assurance scheme leading to an Early Years quality standard.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Chippenham Town Council

£1300

Chippenham Borough Lands Charity

£500

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: March	Year: 2011
A - Total income:	£55547.37	
B - Minus total expenditure:	£71292.36	
Surplus/deficit for year: (A minus B)	£-15744.99	
Free reserves currently held:	£6863	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Billy Bounce Option A (attached)	£4,606	Own fundraising/reserves	C	£503
	£			£
	£	Parish/town council	P	£1,300
	£			£
	£	Trusts/foundations	P	£500
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£4,606	Total Project Income		£2,303

Total project income B	£2,303
Total project expenditure A	£4,606
Project shortfall A – B	£2,303
Grant sought from Wiltshire Council Area Board	£2,303
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Barclays
Please give the title name of the organisations' bank account e.g. current	Business account

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)